

Alice Park Trust Sub-Committee

Date: Thursday, 27th July, 2023

Time: 12.00 pm

Venue: Brunswick Room - Guildhall, Bath

Councillor Alex Beaumont
Councillor Deborah Collins
Councillor Oli Henman
Councillor Saskia Heijltjes
Councillor Joanna Wright
Co-opted members non-voting: Mary LaTrobe-Bateman

Chief Executive and other appropriate officers
Press and Public



Corrina Haskins

Democratic Services

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the Guildhall - Bath.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

Alice Park Trust Sub-Committee - Thursday, 27th July, 2023

at 12.00 pm in the Brunswick Room - Guildhall, Bath

A G E N D A

1. ELECTION OF CHAIR

To elect a Chair of Alice Park Trust Sub-Committee.

2. WELCOME AND INTRODUCTIONS

3. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will draw attention to the emergency evacuation procedure as set out on the Agenda.

4. APOLOGIES FOR ABSENCE AND SUBSTITUTION

5. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,
(as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for
Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

6. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

7. ITEMS FROM THE PUBLIC - TO RECEIVE STATEMENTS, PETITIONS OR QUESTIONS

8. MINUTES OF THE PREVIOUS MEETING (Pages 7 - 8)

To confirm the minutes of the meeting held on 4 April as a correct record for signing by the Chair.

9. GOVERNANCE OF ALICE PARK TRUST SUB-COMMITTEE (Pages 9 - 16)

Shaine Lewis (Legal Services Manager) and Paul Webb (Senior Finance Manager) to

give a presentation on the governance of the Alice Park Trust Sub-Committee.

10. REPORT ON OUTSTANDING ISSUES (Pages 17 - 20)

To consider a report on outstanding issues that need a decision of the Sub-Committee:

1. Charity Commission Signatories
2. Hiring of Petanque Facilities
3. Appointment of Independent Member

11. EVENTS (Pages 21 - 22)

To note complaints received in relation to a recent corporate event held at Alice Park and that a comprehensive report will be brought back to the next meeting of the Sub-Committee.

12. ALICE PARK PLAY AREA PROJECT

The Sub-Committee is asked to note the current position in relation to achieving the Alice Park Play Area Project:

Following a consultation process, previous members of the Alice Park Trust Sub-Committee agreed an outline scheme for a play area refurbishment matched to a budget.

In order for this to be progressed, the Sub-Committee will need to develop a plan to secure funding.

13. UPDATING OF INFORMATION BOARDS

14. DATES OF FUTURE MEETINGS

To agree dates for future meetings.

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.